

Effective Interviewing Skills for a Successful Hire

Come join us for a workshop that will address:

Screening Employees in the Interview Process

Red Flags of Potential "Problem-Employee"

Effective Interviewing Skills

Legal vs. Illegal: A Guide to What's Acceptable When Questioning Prospecting Employees



Moderator

Monica B. Ballard

President, Parallax Education

Ms. Ballard has been in the organizational development industry for 25 years. She has consulted numerous Fortune 500 companies, including American Express, ARCO, Sizzler Int'l, First Interstate Bank, Exxon, Jack-in-the-Box, Washington Mutual Bank, Ritz Carlton Hotels, Goodyear Tire & Rubber, RAND Corporation, MCA/Universal Studios, MTA, and Motown Record Company. She has been designated as an "expert witness" in 180 lawsuits, for both plaintiff and defense to comment on the subjects of harassment, discrimination and retaliation.

Panelists

Leonora (Lenny) M. Schloss

Partner, Sedgwick, Detert, Moran & Arnold LLP

Ms. Schloss is the Employment & Labor group lead partner in Sedgwick's Los Angeles office. Ms. Schloss specializes in wage/hour and leaves of absence issues, drafts policies, advises employers, conducts wage/hour classification audits and defends wage/hour and leaves of absence litigation. She advocates a proactive approach, so in addition to counseling employers, she trains them on day-to-day employment problems involving wage/hour issues, leave rights, discrimination and harassment, and discipline and dismissal.

Frank E. Melton

Rutter Hobbs & Davidoff

Mr. Melton is a versatile labor & employment attorney with deep knowledge of the ever-changing employment laws. He applies over 28 years of experience, sound judgment and tenacity to achieve excellent results. Whether representing clients in employment litigation or providing advice on preventative measures, Frank is practical in his approach and remains focused on meeting his clients' business objectives in a cost-effective manner. Regardless of the client or matter, Frank listens intently, acts proactively and operates with the utmost integrity.

Anna Winningham

Vice President of Operations, Risk Control Strategies

Ms. Winningham comes to Risk Control Strategies from the Federal Bureau of Investigation (FBI), where she served as a Special Agent for 13 years. In her last assignment with the FBI, Ms. Winningham was the Supervisory Special Agent for the Crisis Response Squad of the Los Angeles Field Office. Her responsibilities included oversight and management of the Evidence Response Team, the Crisis Negotiations Team, the Special Weapons and Tactics Team, and the Weapons of Mass Destruction (WMD) response (which included all operational WMD components).

Date: Thursday, September 10, 2009

Time: 5:30 – 6:00 pm
Registration/Networking/Dinner
6:00 pm
Workshop

Location: Southern California Edison
Employee Lounge
2244 Walnut Grove Ave.
Rosemead, CA 91770

Cost: ABA Members – **FREE**
Non-members – \$20
Cost includes textbook and dinner

RSVP: www.aba-la.org
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